

APPLICATION FOR SCHEDULED USE OF  
VALLEY CENTER PARKS & RECREATION DISTRICT'S  
ATHLETIC FIELDS 28246 Lilac Road

Major Field       Minor Field       Junior Field       T-Ball/Caps Field

Application on behalf of \_\_\_\_\_ for  
the use of \_\_\_\_\_.

Date(s) of Use: \_\_\_\_\_  
(Attach schedule if required).

A. For Single Use:      Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Time of Use:      \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

B. For Multiple Use:      Submit Schedule with Application –

**USER FEE:**      A User Fee of \_\_\_\_\_ will be charged). You may cancel without charge up to two weeks prior to your start date.

**RESPONSIBILITIES FOR USE:**      The applicant has read and is responsible for adhering to the Rules, Regulations and General Conditions Governing Use of the Valley Center Parks & Recreation District's Athletic Fields. (Please initial here \_\_\_\_\_).

**RELEASE:**      User will indemnify, save and hold harmless, and defend VCPRD and its Board of Directors, and its individual members, from all liability from loss, damage, or injury to persons or property in any manner arising out of, or incident to the performance of this Agreement. User will provide VCPRD a Certificate of Liability Insurance listing the District as additional insured under their policy.

The undersigned does hereby agree to the aforementioned conditions.

**RULES AND REGULATIONS:** A copy of the Rules, Regulations and General Conditions Governing Use of VCPRD Athletic Fields is attached and the undersigned, by signature below, has indicated that the organization for which this application is made has read and agrees to follow said rules and regulations.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Responsible Applicant

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

# RULES, REGULATIONS & GENERAL CONDITIONS GOVERNING USE OF VALLEY CENTER PARKS & RECREATION DISTRICT ATHLETIC FIELDS

1. Single use of any field is by reservation only. Applicants must apply for field use at the VCPRD Office and complete an Applicant Packet and pay the appropriate user fees.
2. Curfew hours have been set and adopted by the Board of Directors of the VCPRD for the Valley Center Community Ball Fields/Facilities as follows.
  - a. Park closes at sunset unless previously scheduled with the VCPRD District office.
  - b. All lights must be turned off no later than 10:00 p.m. and the premises vacated immediately thereafter.
3. (For game use) - The organization shall provide VCPRD with a schedule of games on a monthly basis to be billed by VCPRD at a rate of \$\_\_\_ per game. **If the organization fails to submit a schedule on a timely basis, the user will be denied access to the facilities and use of the field(s) will be made available to other paid users.**
4. **NO GLASS BOTTLES OR CONTAINERS ALLOWED AT ANY TIME ON THE PREMISES.**
5. **NO TRUCKS ON FIELD.** No vehicles are permitted on the infield, except for those acceptable to VCPRD and by notification **in advance**. If fields need to be dragged, a small tractor or mower may be used, again after notification to VCPRD.
6. **ABSOLUTELY NO HITTING BALLS AGAINST FENCES.** If the organization fails to comply, and damages to the fencing occurs, the user will be assessed a fine and be responsible for repairing any damages.
7. If the organization using the fields breaks any irrigation heads, the organization is responsible for repairs, and/or must notify VCPRD immediately and VCPRD will make the repair(s) at the organization's cost.
8. Users are required to leave playing field and spectator areas free of trash. After each use, all trash bags are to be removed from the trash receptacle and placed in the dumpster. Any organization failing to comply will be assessed a \$75.00 fine by VCPRD and may be denied future use of the fields.
9. VCPRD will monitor and set the irrigation controllers based upon the schedule for usage provided by the organization/user.
10. The organization/user must notify VCPRD **and receive written approval and/or authorization prior to any necessary services or proposed changes or modifications being made to the existing park facilities,** i.e., the spraying of any pesticides, fertilization, fencing, trailer storage, etc.

11. **Any Vendor using the facilities during an event must notify VCPRD. If you/they are selling any items (including food) you/they are required to have appropriate licenses, certificates, and/or County Health Permits.**
  
12. At termination of games, person(s) responsible for the premises must:
  - a. Ensure that all trash is deposited in the dumpsters and the facility is ready for the next user.
  - b. Secure gate(s) to the entrance and sides of ball fields.
  - c. Ensure all lights are turned off.
  
13. VCPRD must be provided with the combination(s) or key(s) to all organization locks at facility, including any storage facilities, snack bars, trailers, etc., utilized by the organization. If this is not provided, VCPRD reserves the right to remove and replace the locks at the organization's expense.
  
14. Organization shall report any vandalism, damages, broken pipes, etc. to VCPRD as soon as possible. VCPRD will make the necessary repairs unless the organization is responsible for causing such damages. Such necessary repairs, therefore, will be the responsibility of the organization.
  
15. VCPRD will provide ONE portable restroom for the facility. Organization is responsible for providing any additional portable restrooms.
  
16. The parking areas immediately surrounding the Parks and Recreation District Hall and office are reserved for events and functions of the District only. Users of the athletic fields, including spectators of the athletic field games must not park in areas designated for District events.
  
17. Events occurring at the Parks & Recreation District Hall and Pavilion areas may include live bands and music at which decibel levels must remain within that authorized by the County noise ordinance.

I/we hereby acknowledge that I/we have received, read, understand, and agree to the aforementioned **Rules, Regulations & General Conditions Governing Use of Valley Center Parks and Recreation District Athletic Fields.**

\_\_\_\_\_  
 Organization Name (Print or Type)

\_\_\_\_\_  
 President or Authorized Official (Print or Type)

\_\_\_\_\_  
 Contact Phone Number

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

